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Summary

This guide includes the correct wording for acknowledging the NIHR Cambridge BRC and CRF in papers and funding applications. Copy and where applicable adapt the text provided under each sub-heading into your document.

All research with NIHR Cambridge BRC/CRF funding and/or support that is due for publication **must** be reported to the NIHR via the NIHR Cambridge BRC communications team. You can do this via an **online form** on the NIHR Cambridge BRC website. **The NIHR via your local comms team must also be notified of press releases 14 days in advance.** Failure to do so may result in financial penalties.

To reference a BRC award in a funding application:

[Name] was listed as a [contributing/lead] researcher in the successful NIHR Cambridge Biomedical Research Centre application, demonstrating the excellence of our research as judged by an international panel.

Author affiliation:

You must reference the following:

- Your affiliated university

- Your affiliated NHS Trust

For example:

Joseph Z. Bloggs 1,2. The order of 1 and 2 are interchangeable according to where your primary contract resides.

1. Division and School, Faculty of Biology, Medicine and Health, The University of Cambridge
2. [Hospital name (if applicable)], [NHS Trust name]

Only reference BRC and/or CRF in the acknowledgements.

If you need to use the BRC address for another purpose, please use: **NIHR Cambridge Biomedical Research Centre, Cambridge University Hospitals**

NIHR Cambridge BRC:

Remember to inform the NIHR Cambridge BRC communications team before your paper is published via the [online form](#).

Full name

NIHR Cambridge Biomedical Research Centre (BRC). This must be spelled out in full but can then be shortened to NIHR Cambridge BRC after the first mention.

Funding

If your research is fully funded by NIHR Cambridge BRC:

This research was funded by the NIHR Cambridge Biomedical Research Centre. The views expressed are those of the author(s) and not necessarily those of the NIHR or the Department of Health and Social Care.

If your research is co-funded with other organisation(s):

This research was co-funded by the NIHR Cambridge Biomedical Research Centre and XXX <list other funder(s)>. The views expressed are those of the author(s) and not necessarily those of the NIHR or the Department of Health and Social Care.

If your research is supported by NIHR Cambridge BRC:

This research was funded by XXX <list main funders> and supported by the NIHR Cambridge BRC. The views expressed are those of the author(s) and not necessarily those of the NIHR or the Department of Health and Social Care.

Your research is supported if:

- You're a PhD student supervised by a BRC Theme /Programme Lead
- You've used BRC infrastructure but no BRC funding.

NIHR Cambridge Clinical Research Facility:

Remember to inform the NIHR Cambridge BRC communications team before your paper is published via the [online form](#).

Full name

NIHR Cambridge Clinical Research Facility (CRF). This must be spelled out in full but can then be shortened to NIHR Cambridge CRF after the first mention.

If your research is supported by NIHR Cambridge CRF:

This research was funded by XXX [name of funder(s)] and carried out at/supported by the NIHR Cambridge Clinical Research Facility. The views expressed are those of the author(s) and not necessarily those of the NIHR or the Department of Health and Social Care.

Top Tips

As your BRC or CRF supported research paper approaches formal acceptance by a journal, please follow the steps below. You will also need to adhere to your University / Host institution's standard procedures.

Sending out a press release

Essential steps:

- All research with NIHR Cambridge BRC/CRF funding and/or support that is due for publication **must** be reported to the NIHR via the NIHR Cambridge BRC communications team. You can do this via an [online form](#) on the NIHR Cambridge BRC website, or email BRCcomms@addenbrookes.nhs.uk with your draft press release or media materials.
- They will then get in touch with the NIHR Central Commissioning Facility (CCF), who need to know about any planned press releases **14 days in advance**, and record and upload your research to the publications section of the website.
- If the NIHR has funded the research project, it should be named in the first or second paragraph e.g. “researchers funded by the NIHR, at...”, or “NIHR-funded...” If it has supported the project it can feature further down in the press release, or you could say something along the lines of “NIHR-supported researchers at...”
- **Notes to editors must be included at the end of the press release.** Please ensure you include **ALL** of the following:
 - The National Institute for Health Research (NIHR) is the nation's largest funder of health and care research. The NIHR:
 - Funds, supports and delivers high quality research that benefits the NHS, public health and social care
 - Engages and involves patients, carers and the public in order to improve the reach, quality and impact of research
 - Attracts, trains and supports the best researchers to tackle the complex health and care challenges of the future
 - Invests in world-class infrastructure and a skilled delivery workforce to translate discoveries into improved treatments and services
 - Partners with other public funders, charities and industry to maximise the value of research to patients and the economy

- The NIHR was established in 2006 to improve the health and wealth of the nation through research, and is funded by the Department of Health and Social Care. In addition to its national role, the NIHR commissions applied health research to benefit the poorest people in low- and middle-income countries, using Official Development Assistance funding.
- Include the following patient data citation (which has been developed by useMYdata) in your press releases and other publications, unless your research does not use patient data in any form (visit www.usemydata.org for more information):
 - This work uses data provided by patients and collected by the NHS as part of their care and support and would not have been possible without access to this data. The NIHR recognises and values the role of patient data, securely accessed and stored, both in underpinning and leading to improvements in research and care.
www.nihr.ac.uk/patientdata
- You will need to also include the NIHR Cambridge BRC boiler plate:
 - **About the NIHR Cambridge Biomedical Research Centre:** Based within the most outstanding NHS and University partnerships in the country, the Biomedical Research Centres are leaders in scientific translation. They receive substantial levels of funding from the NIHR to translate fundamental biomedical research into clinical research that benefits patients and they are early adopters of new insights in technologies, techniques and treatments for improving health.

Optional step:

You may also wish to include in the notes to editors additional information about the specific programme, training scheme, network or part of the NIHR that the press release relates to.

Using the logos

NIHR logos:

As well as the main NIHR logo, there are 'sub-logos' for local NIHR organisations. If you are representing the University or NHS Trust, please use their templates with their logos. Do not use the NIHR Cambridge BRC / CRF sub-logo unless it is an equal partner in the research you are promoting. [Visit the NIHR website](#) for more information on logos and branding.

If the NIHR Cambridge BRC / CRF is a secondary funder or supporter, use the NIHR 'Supported' or 'Funded' logos as acknowledgement.

The main NIHR logo should not be used in research study posters, research summaries, articles, press releases or journal articles. Logos are available for NIHR staff: email BRCcomms@addenbrookes.nhs.uk for more information.

When to use the main NIHR logo:

You work for an NIHR organisation but the materials you are producing represent a collaboration between two or more NIHR organisations.

When to use the NIHR sub-logo:

- On all corporate materials promoting the NIHR Cambridge BRC or CRF
- Directorate newsletters / leaflets.

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